

**Action Taken for Minutes of Meeting December 02,2020**

Teaching Load has been distributed properly among faculties of all the departments.

In total 25 Faculty requirements in all the departments is presented to the management for odd and even semester.

**Action Taken for Minutes of Meeting 05-11-2019**

All the HODs submitted a new copy of teaching load of their departments.

HoDs allocated subjects among faculty for next academic session.

**Action Taken for Minutes of Meeting 13-07-2020**

It is decided that for online mode of teaching no additional faculty will be demanded by the departments, however in case of off line mode, there will be faculty requirements in the departments.

**Action Taken for Minutes of Meeting 17-08-2020**

Due to Covid 19 , the need is to conduct online classes, so all the departments are instructed to take minimum of 35 theory lectures on prescribed time. 50 % of faculty members reported in college daily.

**Action Taken for Minutes of Meeting 29-02-2020**

As per the discussion related to placement activities, demands from the placement cell faculty members and non-teaching staff requirement was fulfilled.

**Action Taken for Minutes of Meeting 21-11-2020**

Action plan for MSIT-ISP policy was made and on the discussed agenda regarding gaps are fulfilled.