



Guru Gobind Singh Indraprastha University

Sector 16-C, Dwarka, New Delhi-110078

Website: <http://ipu.ac.in>

(Admissions Branch)

F.No.IPU-7/Admissions/2019-20/15409

Date: 21/11/2019

Timing for Students/Representatives of Affiliated Institutes

This is for information of all concerned that Reception Window of Admission Branch for Students related activities / Submission of Applications / Dak from the Affiliated Institutes / Colleges will be operative on working days of the University as per following schedule **wef 25.11.2019**.

S.No	Activities	Time
1	Accepting applications / representation from the students for issuance of migration certificate, fee structure, etc	10.00 AM to 1.00 PM (On University Working Days Only)
2	Dak and Enquiries from representatives of Affiliated Institutes and acceptance of letters / correspondence	10.00 AM to 12.00 Noon (On University Working Days Only)
3	Public Dealing for common enquiries pertaining to Admission and other related issues pertaining to Admission Branch	10.00 AM to 1.00 PM (On University Working Days Only)

This issue with the approval of Competent Authority.

Sanjay

Sanjay Dalal

Section Officer (Admissions)

Copy to:

1. Controller of Examination, GGSIP University, for information.
2. Controller of Finance, GGSIP University, for information
3. All Directors / Principal, of Affiliated Institute / College.
4. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
5. AR to Registrar, for kind information of Registrar, GGSIP University.
6. PRO, GGIP University with a request to display the Notice on the University's Notice Board(s).
7. Incharge UITS, with the request to upload the Notice on University's Website
8. Guard File.

Sanjay

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Section Officer (Admissions)